FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00052556-D **Type of Permit:** FILMING **Release Date:** 05/29/2012

Production Company AMERICAN FILM INSTITUTE

Insured Company Name AMERICAN FILM INSTITUTE

Contact Phone No. 1 323-856-7600
Contact Phone No. 2
Fax 323-467-4578
Address 2021 N WESTERN AVE
LOS ANGELES, California 90027

Production Title LAST MINUTE

Type of Production Student

Producer Jeremy Chilvers

Director Simo Manfredi

1st AD Adam Werth

Production Manager Bayard Outerbridge

FilmL.A. Coordinator Virginia Quiroz

Location Manager Jeremy Chilvers
Primary Phone Mobile - 323-363-8838
Secondary Phone

Location Assistant Bayard Outerbridge
Primary Phone Mobile - 323-919-5298
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$494.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$152.00

Total Permit Fee $646.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number F00052556-D
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title LAST MINUTE

Location Manager Jeremy Chilvers
Primary Phone Mobile - 323-363-8838
Secondary Phone

Location Address 4235 Monterey Rd, Los Angeles, CA, 90032

Location Name ERNEST E. DEBS PARK

Location Type Park

Location Description ERNEST E DEBS REGIONAL PARK

Film Dates 5/30/2012 - 5/30/2012 08:00 - 21:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document Ernest E Debs .pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	25
Cube Trucks	2
Portable restrooms	1

Personnel on Location

Type	Quantity
Cast	2
Crew	35
Rec & Park Monitor required	1

Filming Activities Camera on sticks; Equipment on property; Exterior Dialogue; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 595 **Grid:** D4

Approvals
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Rafael Vega
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note Reservation#36381

Coordinator Note ONE RAPG MONITOR REQUIRED 0800HRS-2100HRS

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
Crew will park in parking lot at main entrance of park. Base camp will be near parked vehicles, adjacent to parking lot.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Production Crew allowed to film on 05/30/2012 at Ernest E. Debs Park.**
- **Production Crew allowed to park equipment, cast, & crew vehicles.**
- **Production Crew has permission to drive 1 vehicle up to the pond; may not be a cube truck.**
- **Okay to set up canopy, tables, and chairs for catering in parking lot.**
- **MUST adhere to Park Film Monitor's instructions. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **Production Company does not have exclusive use of any part of the park at any time.**
- **Production Company may not drive on or across the grass.**
- **Okay for Production Company to park picture vehicle in wooded area just off the service road.**
- **May not drive on any grassy areas unless approved.**
- **May not block entrance or exits.**
- **Cannot impede park patrons from park activities.**
- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Production Company does not have permission to remove or move existing landscape.**
- **Production Company not allowed to add landscape unless approved.**
- **Must work around maintenance activities.**
- **All equipment must be handheld only.**

It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
5/29/2012

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- **Production Company may do up to 2 minute pedestrian control while cameras are rolling only.**
  Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitted and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitted will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitted there will be no smoking with the exception of an actor smoking while performing or as part of the scene.

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- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

American Film Institute – Last Minute
(Ernest Debs)
F-52556-D

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